

## Commercial paddle craft

### 1 Reporter details

required \*

Fill in your details as the person reporting the accident or incident

\* Name

\* Preferred contact 1

\* Preferred contact 2

Email address

Address

- \* Your role during this accident or incident
- |  |   |   |
|--|---|---|
| <input type="radio"/> skipper / master | <input type="radio"/> crew                              | <input type="radio"/> owner of vessel / craft |
| <input type="radio"/> driver           | <input type="radio"/> operational manager               | <input type="radio"/> principal               |
| <input type="radio"/> guide            | <input type="radio"/> operational staff                 | <input type="radio"/> passenger               |
| <input type="radio"/> trip leader      | <input type="radio"/> volunteer                         | <input type="radio"/> witness                 |
| <input type="radio"/> paddler          | <input type="radio"/> health & safety advisor / officer | <input type="radio"/> other                   |

### 2 Craft details

Provide details about the craft (if applicable / known)

Name

MSA / MNZ number

Overall length (m)

Type  raft (SOP)  safety case (SOP)  adventure activity (SG)

### 3 Crew and owner information

#### Who was the guide of the craft?

you

Your date of birth:

someone else

Their name

Their phone number

Their address

#### Who is the owner of the craft?

you

someone else

Owner name / company name

Owner phone number

Owner address

### 4 Time and location information

Date of incident

Time of incident

Region

- |                                     |                                   |                                       |
|-------------------------------------|-----------------------------------|---------------------------------------|
| <input type="radio"/> Northland     | <input type="radio"/> Taranaki    | <input type="radio"/> Canterbury      |
| <input type="radio"/> Auckland      | <input type="radio"/> Manawatu    | <input type="radio"/> Otago           |
| <input type="radio"/> Waikato       | <input type="radio"/> Wellington  | <input type="radio"/> Southland       |
| <input type="radio"/> Bay of Plenty | <input type="radio"/> Tasman      | <input type="radio"/> Chatham Islands |
| <input type="radio"/> Gisborne      | <input type="radio"/> Marlborough |                                       |
| <input type="radio"/> Hawke's Bay   | <input type="radio"/> West Coast  |                                       |

Location in  
this region

## 5 Environmental conditions

### Provide information about conditions around the scene of the accident or incident

Visibility  good  fair  poor

#### Other factors affecting visibility

- |                                 |                                       |                                    |
|---------------------------------|---------------------------------------|------------------------------------|
| <input type="radio"/> sunstrike | <input type="radio"/> snow            | <input type="radio"/> dust storm   |
| <input type="radio"/> fog       | <input type="radio"/> change of light | <input type="radio"/> smoke        |
| <input type="radio"/> rain      | <input type="radio"/> dark            | <input type="radio"/> hail / sleet |

### Fill in information below if your accident or incident occurred on a lake or at sea

#### Describe the state of the

- |  |   |
|--|---|
| <input type="radio"/> N/A                              | <input type="radio"/> 5 rough (2–4m waves)          |
| <input type="radio"/> 0 calm (glassy) (no waves)       | <input type="radio"/> 6 very rough (4–6m waves)     |
| <input type="radio"/> 1 calm (rippled) (0–0.25m waves) | <input type="radio"/> 7 high (6–9m waves)           |
| <input type="radio"/> 2 smooth (0.25–0.5m waves)       | <input type="radio"/> 8 very high (9–14m waves)     |
| <input type="radio"/> 3 slight (0.5–1m waves)          | <input type="radio"/> 9 phenomenal (over 14m waves) |
| <input type="radio"/> 4 moderate (1–2m waves)          |   |

#### Wind force (knots)

- |                                    |   |   |
|------------------------------------|---|---|
| <input type="radio"/> none         | <input type="radio"/> moderate (11–27)  | <input type="radio"/> gale (34–39)          |
| <input type="radio"/> light (4–10) | <input type="radio"/> near gale (28–33) | <input type="radio"/> strong gale (over 40) |

### Fill in information below if your accident or incident occurred on a river

#### Describe the river flow

- |                               |                             |
|-------------------------------|-----------------------------|
| <input type="radio"/> low     | <input type="radio"/> high  |
| <input type="radio"/> average | <input type="radio"/> flood |

#### Other river characteristics

- |                                 |                                   |   |
|---------------------------------|-----------------------------------|---|
| <input type="radio"/> fast flow | <input type="radio"/> rocky rapid | <input type="radio"/> deep single channel |
| <input type="radio"/> braided   | <input type="radio"/> drop pool   |   |

River flow  
(cumecs)

River grade at scene  1  2  3  4  5  6

\* Choose an event that best describes what happened (choose as many as apply)

- |   |  |   |
|---|--|---|
| <input type="radio"/> collision         | <input type="radio"/> flooded                    | <input type="radio"/> person overboard      |
| <input type="radio"/> contact           | <input type="radio"/> gear / items shifting      | <input type="radio"/> propulsion failure    |
| <input type="radio"/> entrapment        | <input type="radio"/> grounding                  | <input type="radio"/> steering gear failure |
| <input type="radio"/> equipment failure | <input type="radio"/> hit submerged object       | <input type="radio"/> wrap / pin            |
| <input type="radio"/> extreme movement  | <input type="radio"/> in hydraulic               |   |
| <input type="radio"/> flip / overturn   | <input type="radio"/> near miss / close quarters |   |

Was there another boat/craft involved?

no

yes

Name (if known)

Other distinguishing features of the boat/craft

Boat / craft category

- |  |   |   |
|--|---|---|
| <input type="radio"/> cargo ship         | <input type="radio"/> fishing boat          | <input type="radio"/> rigid inflatable boat (RIB) |
| <input type="radio"/> dinghy (motorised) | <input type="radio"/> kayak/canoe           | <input type="radio"/> waka ama                    |
| <input type="radio"/> dinghy (paddle)    | <input type="radio"/> inflatable            | <input type="radio"/> water taxi                  |
| <input type="radio"/> jet ski (PWC)      | <input type="radio"/> launch                | <input type="radio"/> windsurfer / sailboard      |
| <input type="radio"/> ferry (small)      | <input type="radio"/> power boat / jet boat | <input type="radio"/> yacht (sail)                |
| <input type="radio"/> ferry (large)      | <input type="radio"/> raft                  |   |

\* Your description of the events that took place

A large, empty rectangular box with a thin black border, intended for writing a description of events.

If you need to write more, attach a blank sheet with details of what happened

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## 7 Injury information

Were there any injuries?       yes       no

If yes, how many?     

**\***  
**For each person injured, you must fill out a copy of the injury form**

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### Once completed

**Fax to:**  
Maritime New Zealand's Rescue Coordination Centre (RCCNZ)  
+64 4 577 8038



**Or**

**Post to:**  
Maritime New Zealand  
Attention Accidents and Investigations  
Accident Reports  
PO Box 27006  
Wellington 6141