

Seafarer Licensing

GUIDELINES FOR APPLICANTS: NEW ZEALAND CHIEF MATE (YACHT)

Please note - Calculation of Sea Service:

- A candidate shall have completed not less than 36 months total sea service in a deck capacity in vessels of over 12 metres in length, of which 12 months must have been gained in the last 10 years.
- Six months of this service shall be performing navigational watch keeping duties under the supervision of a qualified master or officer. This must be correctly documented.

Notes on Sea Service:

Evidence of sea service must be by statement of service in writing from the Master/Skipper, owner or operator of the vessel. This statement should include the name, length and tonnage (if applicable) of the vessel(s) on which you have served. In addition the dates of joining and leaving the vessel or the dates and hours served should be provided in a neat and readable fashion.

Only one day's sea service can be counted in any 24 hour period no matter how many hours are worked in the 24.

For the purpose of calculating sea service 30 days is counted as one month.

Statutory declarations can be made in relation to pleasure service and in the case of **self-employed persons. (Additional proof will also be required)**. A statutory declaration **may** be accepted in certain other cases, this will be for very unusual circumstances only. The statutory declaration **must** be signed by a Justice of the Peace.

In addition to completing an approved course, written examinations and passing a Maritime NZ approved oral exam, to be eligible for the issue of a certificate of competency as an NZ Chief Mate (Yacht) an applicant must satisfy and produce the following:

- An application form for a maritime qualification correctly completed.
- A Completed Fit and Proper Person Questionnaire.
- A completed Consent to Disclosure form.
- Proof of 36 months sea service.
- Duties at sea record book and proof of 6 months at sea performing duties associated with navigational watchkeeping service.
- A dated testimonial, not more than 12 months old from someone who knows you well, (not a family member) referring to your conduct, ability and sobriety.
- A signed and dated reference from a former employer/skipper covering the 12 months prior to the examination.
- A certificate of proficiency in medical First Aid.
- A Global Maritime Distress Safety Signal (GMDSS) radio operator certificate.
- A NZ Chief Mate (Yacht) Electronic Navigation Aids certificate.
- Basic Training certificates showing completion of the four elements contained in STCW95 Regulation VI (Section A-VI/1, Basic Training)
- Proficiency in survival craft and rescue boats (other than fast rescue boats).
- A Competence in Advanced Fire Fighting certificate.
- A medical fitness certificate issued by a Maritime NZ approved medical practitioner.
- A standard eyesight test by a Maritime NZ approved optometrist, including the lantern test.
- Application fee.

If you are uncertain as to whether the nature or duration of your sea service meets Maritime NZ's requirements, you may contact the Maritime NZ Head Office and seek a formal assessment of your sea time by a Maritime NZ examiner. A fee may apply for this assessment.

DISCLAIMER

This form is intended to be a guide only. Completion of this form does not indicate any entitlement to any certificate or qualification issued under Maritime Rule part 32, Ship's Personnel – Qualifications. Actual eligibility for a certificate can only be determined after verification of existing qualifications and extent of sea service.

CHECKLIST OF MINIMUM REQUIREMENTS TO BE ELIGIBLE FOR AN EXAM PERMIT TO SIT FOR THE NEW ZEALAND CHIEF MATE (YACHT) CERTIFICATE OF COMPETENCY.

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| 1. Proof of sea service. | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| 2. Training record book completed correctly | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| 3. Application form completed correctly. | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| 4. A Fit and Proper Person Questionnaire and Consent to Disclosure form correctly completed and results obtained.. | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| 5. Eyesight test certificate from an approved designated optometrist. | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| 6. A character testimonial/reference signed and dated not more than one year old from someone who knows you well, but not a family member. | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| 7. A reference relating to your ability, conduct and experience from a former employer or skipper during the period of 12 months before the examination. | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| 8. Administration fee. | Yes <input type="checkbox"/> No <input type="checkbox"/> |

CHECKLIST OF FURTHER REQUIREMENTS FOR ISSUE OF A CERTIFICATE OF COMPETENCY AS A NZ CHIEF MATE (YACHT)

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| 1. Certified copy of your birth certificate or passport. | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| 2. A valid First Aid certificate from St John or Red Cross or equivalent. The course should be 16 hours in length or 2 days and cover Units 6400,6401 and 6402. | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| 3. GMDSS Radio Operators certificate. | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| 4. STCW95 Basic training certificate showing completion of the four elements under STCW Regulation VI. | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| 5. A NZ Chief mate (Yacht) Electronic Navigation Aids Certificate. | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| 6. An Advanced Ship Fire Fighting certificate. | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| 7. A Proficiency in Survival Craft Course. | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| 8. The original of your previous Certificate of Competency. | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| 9. A medical fitness certificate. | Yes <input type="checkbox"/> No <input type="checkbox"/> |