

Commercial jet boat operator application form

Last updated: July 2021

This document is uncontrolled if printed. Please refer to the Maritime New Zealand website for the latest version.

About this form

Use this form if you are applying for:

- a new commercial jet boat operator certificate
- a replacement commercial jet boat operator certificate if you have added or removed a jet boat(s) from your operation or made changes to the jet boat(s) in your operation
- renewal of an existing commercial jet boat operator certificate.

You can also use this form to advise Maritime NZ if you are no longer operating.

To complete this application, you need to provide all of the information we require.

You must complete pages 2 and 3 and then any pages that specifically apply to you. Print out only the relevant pages. You must also complete and sign the declaration section (page 10).

To help you complete this form correctly for your application to be valid you can either refer to the Safe Operational Plans for jet boats page on our website:

[Maritimenz.govt.nz](https://maritimenz.govt.nz)

or talk to one of our maritime officers at one of our local offices:

[Maritimenz.govt.nz/contact-us](https://maritimenz.govt.nz/contact-us)

1. Operation and contact details

All applicants must complete this section.

Details of Operation

Provide details about your commercial operation.

SOP number

Name of operator

Name of legal entity
(if different from above)

Delivery address (This
must be a physical address)

Contact details

Complete all of these fields.

Surname

Given name(s)

Home phone
Eg +64 1 234-5678

Mobile phone
Eg +64 21 123-4567

Fax number
Eg +64 1 234-6789

Email address

Postal or delivery address

Postcode

Preferred means of contact Email Post Phone Fax
(tick only one)

2. Purpose of your application

All applicants must complete this page.

Please indicate what your application is for:

A new commercial jet boat operator certificate

If you have ticked this box, you need to complete **Section A** – New commercial jet boat operator certificate

Changes to jet boat(s)

If you have ticked this box you need to complete **Section B** – Changes to jet boat(s)

Renew an existing commercial jet boat operator certificate

If you have ticked this box, you need to complete **Section C** – applying to renew an existing commercial jet boat operator certificate

Ceasing jet boat operation

If you have ticked this box, you need to complete **Section D** – ceasing jet boat operation

2. Purpose of your application (continued)

A. Applying for a new commercial jet boat operator certificate

Complete this section if you are applying for a **new** certificate.

Date of audit

Date of jet boat(s) inspection

Person responsible for SOP

Area of operation

Jet boat details

MNZ Number	Jet boat name	Engine make	Jet unit make

Other documents required

Please also provide the following with your application:

- Jet boat safe operational plan (SOP)
- Fit and proper person (FPP) form

2. Purpose of your application (continued)

B. Changes to jet boat(s)

Complete this section if you have added or removed a jet boat(s) from your operation or made changes to the engine or jet unit of the jet boat(s) in your operation.

A new certificate will be issued on receipt of this application.

Date of jet boat(s)
inspection

Required for new jet boats
and changes to jet boats

Person responsible
for SOP

Areas of operation

Jet boat details

Complete the following information for the jet boat(s) **entering** your operation.

MNZ Number	Jet boat name	Engine make	Jet unit make

Complete the following information for the jet boat(s) **leaving** your operation.

MNZ Number	Jet boat name	Engine make	Jet unit make

2. Purpose of your application (continued)

Complete the following information for the jet boat(s) where the details have **changed**.

MNZ Number	Jet boat name	Engine make	Jet unit make

2. Purpose of your application (continued)

C. Applying to renew an existing commercial jet boat operator certificate

Complete this section if you are applying to **renew** a certificate.

Date of audit

Date of jet boat(s) inspection

Person responsible for SOP

Area of operation

Jet boat details

Complete the following information for the jet boat(s) you operate.

MNZ Number	Jet boat name	Engine make	Jet unit make

Other documents required

Please also provide the following with your application:

- Jet boat safe operational plan (SOP)
- Fit and proper person (FPP) form

2. Purpose of your application (continued)

D. Ceasing operation

Complete this section if you are no longer operating and wish to exit the jet boat safety system.

Date ceased
operating

Why have you
ceased operating?

Please also complete a Change of Vessel Status form for each jet boat in your operation. This form can be found on our website. Click on the “Operating in the MOSS framework” tab.

www.maritimenz.govt.nz/moss

3. Fees and payment

Only applicants applying for a new certificate or to renew a commercial jet boat operator certificate or advising of jet boat changes must complete this section.

Application fee

There is a fee for your application.

You can pay:

- online using a credit card or debit card, *or*
- by internet banking or bank deposit.

Refer to the Maritime NZ website for more information about fees and how to pay:

maritimenz.govt.nz/fees

maritimenz.govt.nz/howtopay

Invoice

You will be invoiced for the application fee once we have formally received your application. A reference number and instructions explaining how to pay will be sent with the invoice.

You need to specify the name and address if the operator is a group of individuals, or if you want the invoice made out to a different entity or individual.

Name to use on

invoice

Postal address

City

Country

Postcode

4. Declaration

All applicants must complete this section.

I declare that the details provided on this form are true and correct. I confirm that any other documents sent with this form are true and genuine, and were given and signed by the persons whose names appear on them.

Caution

Providing false information or failing to disclose information relevant to the granting or holding of a maritime document is an offence under section 406 of the Maritime Transport Act. The penalty for this offence in the case of an individual is imprisonment for a term of up to 12 months or a fine of up to NZ\$10,000.

Your name

Your signature

Sign here

Date

DD / MM / YYYY

Privacy information

Personal information collected in this form will be used for the purpose of assessing your application. Maritime NZ will not disclose personal information other than when permitted or required by law to do so.

If you wish to access or correct personal information MNZ holds about you, please contact the MNZ Privacy Officer at PO Box 25620, Wellington 6140, or phone (04) 473 0111.

5. Where to send your application

Send your completed form and the other documents required to Maritime NZ by email, courier or post.

If your application is incomplete, we will return all your application documents to you.

Sending your application by email is preferred. Remember to sign the declaration before scanning and attaching to the email along with any other required documents or forms. Make sure the scanned copies of your documents are legible and of a good quality.

Email your application to:

operators@maritimenz.govt.nz

Or

Courier your application to:

Operator Certification
Maritime New Zealand
1 Grey Street
Wellington 6011
NEW ZEALAND

Or

Post your application to:

Operator Certification
Maritime New Zealand
PO Box 25620
Wellington 6140
NEW ZEALAND