

Specified limits permit application form

Last updated: July 2019

About this form

Use this form to apply for a specified limits permit. This application must be submitted along with a completed specified limits plan.

Refer to the *Developing a specified limits plan* guidelines on the MNZ website for more information on how to complete your specified limits plan.

maritimenz.govt.nz/moss

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To complete your specified limits permit application you will need:

- your completed specified limits plan (including all required documents)
- the signature of the main contact person for the operation for the specified limits permit
- an indication of how you will pay for the application fee.

1. Permit holder and contact details

Name of permit holder

Provide the full name of the person or legal entity applying for the specified limits permit.

Name of operator

(person or legal entity applying for the specified limits permit)

Eg Tim Jones, Royal Port Nicholson Yacht Club, Crag's Construction Company

Main contact person

Give the details of the contact people within your operation for this specified limits permit application.

Surname

Given name(s)

Phone

Day time

Eg +64 1 234 5678

After hours ph

Mobile phone

Eg + 64 21 123 4567

Fax

Email address

Postal address

City

Postcode

Signature

Signature of main contact person

Date application submitted to MNZ

DD / MM / YYYY

2. Fees and payment

After receiving your application and specified limits plan, MNZ will send you an invoice for the hours taken to complete the assessment.

Application fee

There is a fee for your application. This is charged at an hourly rate.

Refer to the MNZ website for more information about fees and how to pay:

maritimenz.govt.nz/fees

maritimenz.govt.nz/howtopay

Invoice

You will be invoiced once we have processed your application. A reference number and instructions explaining how to pay will be sent with the invoice.

You can pay:

- online using a credit card or debit card, *or*
- by internet banking or bank deposit.

You need to specify the name and address if the operator is a group of individuals, or if you want the invoice made out to a different entity or individual.

Name to use on invoice

Postal address

City

Country

Post code

3. Declaration

All applicants must complete this section.

By ticking this box, you (the above named person) agree that the details provided on this form are true and correct. You also agree that any papers sent with this form are true and genuine and were given and signed by the persons whose names appear on them. (Note: we will only accept certified copies of any supporting documents).

Caution: providing false information or failing to disclose information relevant to the granting or holding of a maritime document is an offence under section 406 of the Maritime Transport Act. The penalty for this offence, in the case of an individual, is imprisonment for a term of up to 12 months or a fine of up to NZ\$10,000.

Your signature

Date

DD / MM / YYYY

4. Where to send your application

Send your application form and completed plan and the other documents required to MNZ by email, courier, or post.

Sending your application by email is preferred. Remember to sign the plan before scanning and attaching it to the email along with any other documents. Make sure the scanned copies of your documents are legible and of a good quality.

Email your application to:

operators@maritimenz.govt.nz

or

Courier your application to:

Operator Certification
Maritime New Zealand
1 Grey Street
Wellington 6011
NEW ZEALAND

or

Post your application to:

Operator Certification
Maritime New Zealand
PO Box 25620
Wellington 6140
NEW ZEALAND