



# Part B Registration Application (SR3)

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Last updated: July 2019

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## About this form

Use this form to apply to register a ship in Part B of the New Zealand Register of Ships.

This application meets the legal requirements for Part B registration of ships as set out in the Ship Registration Act 1992.

To complete your application for registration of the ship in Part B of the Ship's register you will need:

- your completed application form
- evidence of closure of any overseas registration (if applicable)
- your registration fee

This form has the following sections:

1. Notes for applicants
2. Ship details
3. Owner details
4. Declaration
5. Contact details
6. Fees and payment
7. Where to send your application.

Refer to the MNZ website for more information on ship registration.

**[maritimenz.govt.nz/registration](https://maritimenz.govt.nz/registration)**

# 1. Notes for applicants

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Read the notes below to make sure the ship is suitable to be registered in Part B.

## 1.1 Ships under construction

If the ship is under construction you must wait until it can be launched before applying for registration.

## 1.2 What ships can be registered?

A ship may be registered in Part B if it is:

- a New Zealand-owned pleasure vessel going overseas
- a New Zealand-owned commercial ship not exceeding 24 metres in length going overseas
- a ship where the majority of the ship's 64 shares are owned by a foreign national who is entitled to reside in New Zealand indefinitely under the Immigration Act 2009 – that is, a permanent resident.

## 1.3 Who is entitled to register?

The ownership of the ship must meet one of the criteria listed below.

- Owned by one or more New Zealand nationals. The owner could be an individual citizen or an organisation incorporated under New Zealand law.
- Owned by three or more persons jointly and the majority of those persons are New Zealand nationals.
- Owned by two or more persons as individuals where the majority of the shares in the ship are owned by one or more New Zealand nationals.
- Owned jointly by a New Zealand citizen and a permanent resident.
- Owned by a permanent resident and another person as individuals where the permanent resident owns the majority of the shares.

## 2. Ship details

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### 2.1 Proposed name of ship

The proposed name of a ship must be approved by the Registrar of Ships.

If you wish to see if a name is available before submitting your application, use the Registered Ship Name Search tool at [www.maritimenz.govt.nz](http://www.maritimenz.govt.nz).

Some names may NOT be approved. These include:

- names that are likely to be confused with the names of registered ships or ships about to be registered
- offensive names
- names of members of the Royal family
- the name “New Zealand” without a prefix or suffix
- names that falsely suggest a connection with the Royal family, international, national or local government bodies.

Roman numeral suffixes II and above can be part of the ship’s name.

The proposed name of the ship submitted for approval (in order of preference) is:

Name 1

Name 2

Name 3

## 2. Ship details (continued)

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### 2.2 Previous registration details (if any)

Was this ship previously registered in New Zealand or overseas?  Yes  No

If the ship was previously registered, complete **either** (a) **or** (b) **or** (c) below.

(a) Previously registered overseas

Registered name

Country of registry

Port of registry

Official number

You must also attach the following:

evidence that the overseas registration has been closed. This may be a deletion certificate, certified transcript of the closed registration or equivalent.

an English translation of the closure document if the original is issued in a foreign language. The translation must be done by a professional translation service.

(b) Previously registered in Part A of the New Zealand Register

Registered name

Official number

(c) Previously registered in Part B of the New Zealand Register

Registered name

Registration number

## 2. Ship details (continued)

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### 2.3 Location of ship

Provide the actual location of the ship at the time of application. Include the town and country.

Location of ship at time  
of application

Eg Fremantle, Australia, Auckland, New Zealand

### 2.4 Description of ship

To describe the ship, check one box in **each** section.

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Type of ship  
(tick one)

Pleasure

Fishing

Passenger

Tug

Cargo

Other

Please specify

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Propulsion  
(tick one)

Sail + inboard  
motor

Sail + outboard motor

Sail

Inboard motor

Outboard motor

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Number of hulls  
(tick one)

Mono hull (1)

Catamaran (2)

Trimaran (3)

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## 2. Ship details (continued)

### 2.5 Overall length of ship

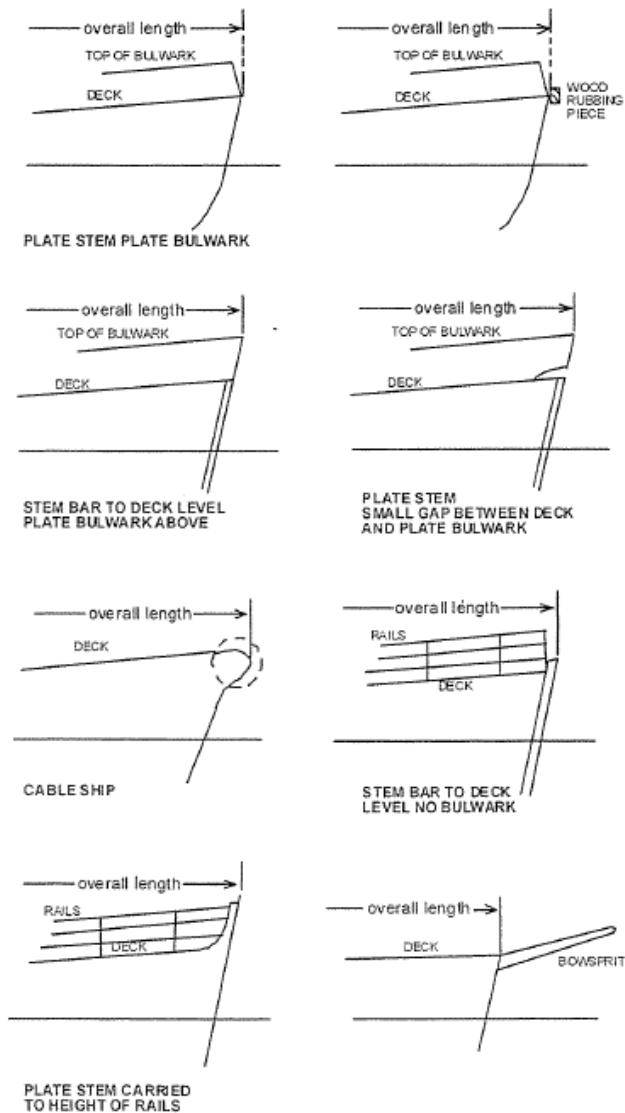
The overall length of the ship must be provided in metres, to **two decimal** places.

Overall length of the ship

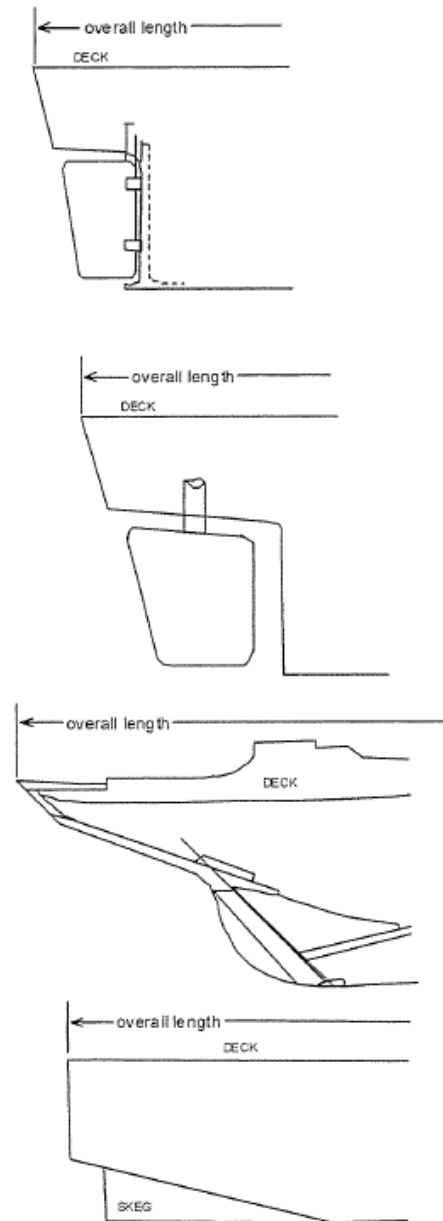
Eg 12.57 metres, 15.00 metres

**Overall length** means the length of the ship measured from the foreside of the head of the stem to the aftermost part of the transom or stern of the ship. Refer to the following diagrams for guidance on how the measurement should be made. On multihull ships, the longest hull is to be measured.

Types of stem



Types of stern



# 3. Owner details

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If the ship is owned by individual(s), complete 3.1. If it is owned by a body corporate, complete 3.2. If the ship is owned by both individual(s) and a body corporate, complete **both** 3.1 **and** 3.2.

## 3.1 Individual owner details

Provide the following information for **each** individual owner of the ship (including the number of shares). If the ship has more than three owners, copy this section as many times as you need so that you can complete the details for all owners.

If you are not a New Zealand citizen, we need to know if you have NZ resident status. Further information about this is available from Immigration New Zealand.

[www.immigration.govt.nz](http://www.immigration.govt.nz)

Full name  
(as per passport)

Surname

First name

Middle name(s)

Residential address  
(must be a street address)

Email address

Contact numbers

Preferred contact phone number

Alternate contact phone number

Number of shares  
(out of a possible 64)

/ 64

Individual owner     Joint owner

Are you a New Zealand citizen?

Yes     No

Do you currently live in New Zealand?

Yes     No

If you are **not** a New Zealand citizen, what is your nationality?

Eg Australian, British, Chinese

If you are **not** a New Zealand citizen, do you have NZ resident status?

Yes     No

### 3. Owner details (continued)

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Full name  
(as per passport)

Surname

First name

Middle name(s)

Residential address  
(must be a street  
address)

Email address

Contact numbers

Preferred contact phone number

Alternate contact phone number

Number of shares  
(out of a possible 64)

/ 64

Individual owner     Joint owner

Are you a New Zealand citizen?

Yes     No

Do you currently live in New Zealand?

Yes     No

If you are **not** a New Zealand citizen, what is your nationality?

Eg Australian, British, Chinese

If you are **not** a New Zealand citizen, do you have  
NZ resident status?

Yes     No



### 3. Owner details (continued)

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#### 3.2 Body corporate owner details

A body corporate in New Zealand is defined as an organisation which has been incorporated as a company, a cooperative company, an incorporated society, or a charitable trust. If the owner is a body corporate, its full registered office address must be provided. This should match the address recorded at the Companies Office.

Provide the following information if the ship is owned by a body corporate.

You need to provide the full legal name of the body corporate and relevant contact details and the full name of the Director or authorised signatory.

Legal name of body corporate

Nationality of body corporate (country where incorporated)   
Eg New Zealand, British

Address of registered office (must be a physical address)

Email address

Contact numbers    
Preferred contact phone number Alternate contact phone number

Number of shares (out of a possible 64)  / 64  Individual owner  Joint owner

# 4. Declaration

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All applicants must complete this section. If the ship is owned by individual(s), complete 4.1. If it is owned by a body corporate, complete 4.2. If the ship is owned by both individual(s) and a body corporate, complete both 4.1 and 4.2.

## 4.1 For individual owner(s)

If the ship is owned by individual(s), each owner must sign the application. If the ship has more than three owners, copy this section as many times as you need so that each owner can sign.

I declare that the details provided on this form are true and correct. I confirm that any other documents sent with this form are true and genuine, and were given and signed by the person(s) whose name(s) appear on them.

Name

Signature

Signed at

Town and country

Date

<input type="text"/>	<input type="text"/>	<input type="text"/>
Day	Month	Year

I declare that the details provided on this form are true and correct. I confirm that any other documents sent with this form are true and genuine, and were given and signed by the person(s) whose name(s) appear on them.

Name

Signature

Signed at

Town and country

Date

<input type="text"/>	<input type="text"/>	<input type="text"/>
Day	Month	Year

I declare that the details provided on this form are true and correct. I confirm that any other documents sent with this form are true and genuine, and were given and signed by the person(s) whose name(s) appear on them.

Name

Signature

Signed at

Town and country

Date

<input type="text"/>	<input type="text"/>	<input type="text"/>
Day	Month	Year

## 4. Declaration (continued)

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### 4.2 For body corporate owners

If the ship is owned by a body corporate, complete this section. The date signed and location of signing **must** be completed.

I/We declare that the details provided on this form are true and correct. I confirm that any other documents sent with this form are true and genuine, and were given and signed by the person(s) whose name(s) appear on them.

Signed by

Company name

By Director / Authorised signatory (delete one)

Signature and full name

2nd Director (if applicable)

(Signature and full name)

In the presence of (if two directors sign, no witness is required)

Signature and full name of witness

Full address and occupation of witness

Signed at

Town and country

Date

Day

Month

Year

#### 4. Declaration (continued)

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**Caution:**

Every person commits an offence and is liable to a fine not exceeding \$2,000 who makes any statement in the application for registration of a ship knowing that the statement is false in any material particular.

#### **Privacy Information**

Personal information collected in this form will be used for the purpose of registering your ship. MNZ will not disclose personal information other than when permitted or required by law to do so.

If you wish to access or correct personal information MNZ holds about you, please contact the MNZ Privacy Officer at PO Box 25620, Wellington 6140, or phone (04) 473 0111.

## 5. Contact person

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Give the details of the main contact person for this application. When registration is complete, MNZ will send the certificate of registration to this person.

Name	<input type="text"/>	<input type="text"/>
	Surname	Given name(s)
Email address	<input type="text"/>	
Contact numbers	<input type="text"/>	<input type="text"/>
	Preferred contact phone number	Alternative contact phone number
Postal address	<input type="text"/>	
	<input type="text"/>	
Post code	<input type="text"/>	
Street address (if different from above)	<input type="text"/>	
	<input type="text"/>	
Post code	<input type="text"/>	
Preferred means of contact (tick only one)	<input type="checkbox"/> Email	<input type="checkbox"/> Post <input type="checkbox"/> Phone

## 6. Fees and payment

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The registration fee is payable on application.

Refer to the MNZ website for more information about fees and how to pay your fees.

[maritimenz.govt.nz/fees](https://maritimenz.govt.nz/fees)

[maritimenz.govt.nz/howtopay](https://maritimenz.govt.nz/howtopay)

### Registration fee

There is a fee of \$368 for initial registration of a ship in Part B of the New Zealand Register of Ships. The fee includes goods and services tax (GST).

### Payment

You will be invoiced once we have processed your application. A reference number and instructions explaining how to pay will be sent with the invoice.

You can pay:

- online using a credit card or debit card, or
- by internet banking or bank deposit.

### Invoice

You need to specify the name and address you want the invoice made out to.

Name to use on invoice	<input type="text"/>
Postal address	<input type="text"/>
	<input type="text"/>
City	<input type="text"/>
Country	<input type="text"/>
Postcode	<input type="text"/>

## 7. Where to send your application

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Send your completed application form and the other documents required (such as documentary evidence from overseas), to MNZ by email, courier, or post.

Sending your application by email is preferred. Remember to sign the *declaration* before scanning and attaching to the email along with other documents or forms. Make sure the scanned copies of your documents are legible and of a good quality.

**Email your application to:**

[ship.registration@maritimenz.govt.nz](mailto:ship.registration@maritimenz.govt.nz)

**Or**

**Courier your application to:**

Register of Ships  
Operator Certification  
Maritime New Zealand  
1 Grey Street  
Wellington 6011  
NEW ZEALAND

**Or**

**Post your application to:**

Register of Ships  
Operator Certification  
Maritime New Zealand  
PO Box 25620  
Wellington 6140  
NEW ZEALAND