

Statutory declaration for qualifying sea service

Last updated: March 2026

This document is uncontrolled if printed. Please refer to the Maritime NZ website for the latest version.

About this form

This declaration form is for applicants who have obtained their sea service on vessels where they are the owner/operator.

In exceptional circumstances, it may be used as a last resort by applicants for other types of seafarer certificate, if they are not able to obtain a sea service record or testimonial from a Master or owner.

This form cannot be used to document sea service for an STCW certificate.

The signature on this form **must** be witnessed and countersigned by a person authorised to take a statutory declaration. In New Zealand, authorised persons include Justices of the Peace (JPs), solicitors, Notary Publics, registrars of the District or High Court and certain Police Officers.

- **Do not sign the declaration unless an authorised person is present to witness it.**
- **Ensure each page of the statutory declaration (and any additional pages attached) is also signed, dated and witnessed by the person authorised to take a statutory declaration.**

1. Statutory declaration

I declare that the details provided on this form are true and correct. I confirm that any other documents sent with this form are true and genuine, and were given and signed by the persons whose names appear on them.

Caution

Providing false information or failing to disclose information relevant to the granting or holding of a maritime document is an offence under section 406 of the Maritime Transport Act. The penalty for this offence in the case of an individual is imprisonment for a term of up to 12 months or a fine of up to NZ\$10,000.

Your name

Date of birth

DD / MM / YYYY

Your signature **Sign here**

Date

DD / MM / YYYY

Declared at

Place

Date

DD / MM / YYYY

Before me

Name, signature and title of authorised person – for example, a Justice of the Peace, Solicitor, or other person authorised to take a statutory declaration.

Authorised person – ensure you have also signed and dated at the bottom of the other completed pages in this form, confirming you have sighted all of the information being declared.

2. Sea service details

Required information for sea service

When recording details of claimed sea service, please note the following.

Table heading	Requirement
Capacity/Duties	<p>Record the duties and the capacity in which service was performed – for example, master, skipper, mate, or engineer.</p> <p>Include the grade – apprentice or cadet</p> <p>For roles with combined duties, please specify the percentage of time spent on engineer and/or deck-related duties in relation to your signed-on capacity.</p>
Period of sea service claimed	<p>For voyages of 24 hours or more, record these individually including the start and finish dates.</p> <p>Voyages of less than 24 hours, record these individually including each date and hours per day. A period of eight (or more) hours worked within each period of 24 hours is generally counted as one day's service.</p> <p>Consult the 'sea service' section of the relevant seafarer certificate guideline form for further information on calculating sea service.</p> <p>Note you should not include periods of leave as sea service. Generally extended periods in port are also excluded.</p>

Record of vessel details

When recording vessel details, please note the following.

Table heading	Requirement
Vessel name	The name of the vessel
Unique identifier	The MNZ number or IMO registration number
Length overall	This is the registered overall length (in metres) Required for Deck certificates only
Gross tonnage	Required for Deck certificates only
Engine type	This is the main engine type (diesel, steam, etc) Required for Engineering certificates only
Engine Power	Main engine power in kilowatts (kW)

2. Sea service details (continued)

Ship operations/vessel type The nature of operations/vessel type – for example, passenger, fishing, pleasure or other commercial. If other, please state what it is.

Operating area This is the operating area of the ship during your sea service – for example within enclosed limits, within coastal limits, within offshore limits, in the unlimited area.

Refer to Maritime Rules [Part 20](#) for more information.

Record of sea service details

When recording details of claimed sea service, please note the information above. Write N/A for any sections that do not apply.

Record of sea service for voyages of LESS THAN 24 HOURS

Service period	Capacity/Duties		Regular voyages of less than 24 hours				Total sea service claimed	
	Service role/ Capacity Skipper, Engineer	Certificate (if held) Skipper Restricted Limits, MEC 2 ECE	Start date DD/MM/YYYY	Finish date DD/MM/YYYY	Hours per day	Days per week	Months	Days
1								
2								
3								
4								

Record of sea service for voyages of 24 HOURS OR MORE

Service period	Capacity/Duties		Regular voyages of less than 24 hours		Total sea service claimed	
	Service role/ Capacity Skipper, Engineer	Certificate (if held) Skipper Restricted Limits, MEC 2 ECE	Start date DD/MM/YYYY	Finish date DD/MM/YYYY	Months	Days
1						
2						
3						
4						

Record of vessel details

Service period	Vessel name	Unique identifier (as applicable)	Length overall (as applicable)	Gross tonnage (as applicable)	Engine type (as applicable)	Engine power (as applicable)	Ship operations/ vessel type	Operating area
1								
2								
3								
4								