

Tanker endorsements or certificates of proficiency

This guideline is for new applicants for a tanker endorsement
or tanker certificate of proficiency

SeaCert

Tanker endorsements or certificates of proficiency

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1. Overview

Tanker endorsement / tanker certificate of proficiency

This guideline is for new applicants for the tanker endorsement or tanker certificate of proficiency. It does not cover recognition of an equivalent endorsement or certificate obtained outside New Zealand.

In this guideline, the term 'endorsement' is used to cover both endorsements and ancillary certificates of proficiency.

The information in this guideline covers sea service, training and other requirements for the certificate, how to apply and pay for your endorsement, and where to find more information.

If the endorsement is applied to a rating certificate, it will not expire. However, if it is applied to a master or officer certificate, your tanker endorsement is valid for five years. To continue using your endorsement you will need to renew it before the expiry date. If the endorsement applies to a rating certificate, it will not expire.

For more information about the requirements for renewals (revalidation), refer to the Maritime New Zealand (Maritime NZ) website.

maritimenz.govt.nz/seafarers

Eligibility for endorsement or certificate of proficiency

This endorsement is generally recorded by endorsing a seafarer's maritime certificate. If you do not have an appropriate certificate, the Director may issue you with an ancillary certificate of proficiency.

The Director of Maritime NZ will issue a tanker endorsement to certificated ratings (holders of a certificate of competency or certificate of proficiency) and officers who complete the requirements.

For non-certificated ratings or cadets who meet the eligibility requirements for a tanker endorsement, the Director, or a delegated training provider, will issue an ancillary certificate of proficiency to demonstrate that the approved seafarer training has been successfully completed.

Basic tanker endorsement

With a basic tanker endorsement for an oil or chemical tanker, you can perform designated duties relating to tanker cargo or operating cargo equipment on the relevant type of tanker (refer to *Tanker endorsement types* on the next page).

Advanced tanker endorsement

With an advanced tanker training endorsement for an oil or chemical tanker, you can perform the functions of a master, chief engineer officer, chief mate or second engineer officer on the type of tanker for which you hold a relevant endorsement. You can also perform the functions of a person with immediate supervisory responsibility for loading, discharging, care in transit, handling of cargo, tank cleaning or other cargo-related operations on the type of tanker for which you hold a relevant endorsement.

1. Overview (continued)

Tanker endorsement types

There are five different tanker endorsements, based on the level of competency required for different types of tanker cargo. These requirements correspond to regulations under the International Convention on Standards for Training, Certification and Watchkeeping for Seafarers 1978 as amended (STCW).

Note: To qualify for an advanced endorsement, you must first have gained a basic tanker endorsement.

Tanker endorsement	STCW regulation	STCW Table
Basic training (chemical and oil)	STCW V/1-1-2	A-V/1-1-1
Basic training (liquefied gas)	STCW A-V/1-2-2	A-V/1-2-1
Advanced training (oil)	STCW A-V/1-1-4	A-V/1-1-2
Advanced training (chemical)	STCW A-V/1-1-6	A-V/1-1-3
Advanced training (liquefied gas)	STCW A-V/1-2-4	A-V/1-2-2

At this time, there are no approved training providers for liquefied gas tanker training in New Zealand. Training providers have been approved for oil and chemical tanker training only. For this reason, the information in this guideline refers only to oil and chemical tanker training.

Disclaimer

These guidelines provide information and explanations about the requirements set out in the maritime rules, but are not a substitute for the rules themselves, which are the law. These guidelines refer to provisions in the Maritime Rules Part 32, Seafarer Certification. The Director of Maritime New Zealand will grant a certificate only when satisfied that all requirements have been met.

In this guideline, any references to 'we' or Maritime New Zealand relating to a decision about the issue or renewal of any seafarer certificate are references to the Director or a person acting under the Director's delegated authority.

maritimenz.govt.nz/rules

2. Requirements – basic tanker endorsement

The requirements for the **basic** tanker endorsement are provided below. You need to meet all of these requirements to get your basic tanker endorsement.

- prove you have met the minimum sea service requirements
- complete and pass the approved training course or equivalent
- have the required ancillary certificates.

Each of these requirements and how to prove that you meet them is explained below.

You must also have English conversation, reading and writing skills appropriate to the responsibilities and functions for the level of your certificate, so that you can satisfactorily complete training and discharge your duties.

2.1 Prior certification and qualifications

No prior certification or qualifications are required for the basic tanker endorsement.

2.2 Sea service only option

Your sea service must be relevant and appropriate to the requirements set out in the maritime rules. This means that it must be undertaken on a relevant tanker (oil or chemical).

All your sea service must be obtained within the 10 years preceding your application.

Sea service requirement

At least three months of approved sea going service on an oil or chemical tanker.

2. Requirements - basic tanker endorsement (continued)

2.3 Training only option

You must complete training that is acceptable to the Director of Maritime NZ to achieve all of the required competencies in basic training for tanker cargo operations as set out in STCW Code Section A-V/1-1-1.

Approved training

The approved training qualification for the basic tanker endorsement is the basic oil and chemical tanker course. The course is available through the New Zealand Maritime School (Auckland) and the International Maritime Institute of New Zealand (Nelson).

Documents you must provide with your application

Requirement	Document(s) you must provide
Basic oil and chemical tanker course	The course certificate showing your name and the date of issue. Alternatively, a copy of your academic transcript evidencing completion of the qualification.

For more information about approved training providers and the competency framework for this endorsement, refer to Maritime NZ's website.

maritimenz.govt.nz/seafarers

Ancillary and other certificates

You must provide copies of the ancillary and other certificates you gained as part of your basic tanker endorsement training.

Document(s) you must provide	Ancillary certificate requirements
STCW basic training	STCW basic training that complies with STCW A-VI/1 paragraph 2 and covers basic personal survival techniques (A-VI/1-1), fire prevention and fire fighting (A-VI/1-2), elementary first aid (A-VI/1-3) and personal safety and social responsibility (A-VI/1-4). This may be issued as one certificate citing the four elements or as four separate certificates.

2. Requirements - basic tanker endorsement (continued)

If you already have an ancillary certificate that demonstrates proficiency in the areas listed above and at the required level, you may use it – as long as the certificate is current and specific requirements are met.

Your certificates must also conform to the STCW regulations and have the appropriate STCW regulation number.

The following ancillary certificates must be less than five years old from the date of issue when we issue your endorsement.

- STCW Basic – Personal survival techniques
- STCW Basic – Fire prevention and fire fighting

Acceptance of overseas STCW training

For STCW basic training, we will accept certificates issued by any training provider that is approved by any country on the STCW white list.

3. Requirements – advanced tanker endorsement

The requirements for the **advanced** tanker endorsement are provided below. You need to meet all of these requirements to get your advanced tanker endorsement.

- hold a basic tanker endorsement
- prove you have met the minimum sea service requirements
- complete and pass the approved training course
- have the required ancillary certificates
- *either* complete three months' sea service *or* complete one month on board a tanker as a supernumerary (extra crew member) and a training record book.

Each of these requirements and how to prove that you meet them is explained on the following pages.

You must also have English conversation, reading and writing skills appropriate to the responsibilities and functions for the level of your endorsement, so that you can satisfactorily complete training, pass examinations and discharge your duties.

3.1 Prior certification and qualifications

You must hold a current basic tanker training endorsement or tanker certificate of proficiency for the type of tanker and cargo the endorsement will apply to (oil or chemical).

3.2 Sea service

Your sea service must be relevant and appropriate to the requirements set out in regulation V/1-1-4 (oil tankers), V/1-1-6 (chemical tankers) of the STCW convention as applicable.

All your sea service must be obtained within the 10 years preceding your application.

Sea service requirements

There are two options for sea service. For both options, the 'relevant' tanker must be related to the endorsement you are applying for. If you are applying for a chemical tanker endorsement, the sea service must be on a chemical tanker. If you are applying for an oil tanker endorsement the sea service must be on an oil tanker.

Option 1

A minimum of three months on a relevant tanker.

Option 2

A minimum of one month on board training as a supernumerary and completion of training record book.

3. Requirements - advanced tanker endorsement (continued)

3.3 Training

You must complete training that is acceptable to the Director of Maritime NZ to achieve all of the required competencies in advanced training in tanker cargo operations as set out in STCW Code section A-V/1-1-2 (for oil tanker cargo) or STCW Code section A-V/1-1-3 (for chemical tanker cargo).

Approved training

The approved training qualification for the advanced tanker endorsement is the advanced oil and chemical tanker course. The course is available through the New Zealand Maritime School (Auckland).

Documents you must provide with your application

Requirement	Document(s) you must provide
Advanced oil and chemical tanker course	The course certificate showing your name and the date of issue. Alternatively, a copy of your academic transcript evidencing completion of the qualification.

For more information about approved training providers and the competency framework for this endorsement, refer to the Maritime NZ website.

maritimenz.govt.nz/seafarers

Ancillary and other certificates

You must provide copies of the ancillary and other certificates you gained as part of your advanced tanker endorsement training. The training for all of the certificates listed below is included within the advanced tanker endorsement course. You should receive copies of the certificates when you complete your course to confirm you have demonstrated proficiency in the required skills.

Document(s) you must provide	
STCW basic training	STCW basic training certificate that complies with STCW Code section A-VI/1, paragraph 2. Includes personal survival techniques (Table A-VI/1-1), fire prevention and fire fighting (Table A-VI/1-2), elementary first aid (Table A-VI/1-3) and personal safety and social responsibility (Table A-VI/1-4). May be issued as one certificate or as four separate certificates.

3. Requirements – advanced tanker endorsement (continued)

If you already have an ancillary certificate that demonstrates proficiency in the areas listed above and at the required level, you may use it – as long as the certificate is current and specific requirements are met.

Your certificates must also conform to the STCW regulations and have the appropriate STCW regulation number.

The following ancillary certificates must be less than five years old from the date of issue when we issue your tanker endorsement.

- STCW Basic – Personal survival techniques
- STCW Basic – Fire prevention and fire fighting

Acceptance of overseas STCW training

For STCW basic training, we will accept certificates issued by any training provider that is approved by any country on the STCW white list.

4. When and how to apply

Apply when you have completed all of the certificate requirements. Once we have received all of the information we need from you, it may take us up to 20 working days to process your application, so send it in as soon as possible (and at least one month before you need your endorsement).

Make sure you include all of the documents we have asked for. Refer to the checklist at 4.4 to make sure you have everything you need for your application.

Note

If your application is incomplete, it will not be processed and we will return your application and other documents to you.

4.1 Copies of supporting documents

We only need copies of your supporting documents, not the original versions.

4.2 Fees

There is a fee for your application. Refer to the Maritime NZ website for information about fees.

maritimenz.govt.nz/fees

You will be invoiced once we have formally received your application. A reference number and instructions explaining how to pay will be sent with the invoice.

You can pay:

- online using a credit card or debit card, or
- by internet banking or bank deposit.

Refer to the Maritime NZ website for more information about how to pay your fees.

maritimenz.govt.nz/howtopay

Other costs

As well as the application fee, you will have other fees and expenses to pay. For example, you may need to pay for your training and ancillary courses.

4. When and how to apply (continued)

4.3 Application process

This is the application process for this endorsement or certificate of proficiency. Complete each step before you move on to the next one.

1 Do you meet all the requirements?

You need to check that you meet all of the requirements for this certificate.

2 Do you have the documents we need?

You need to prove that you meet the requirements. Include all of the documents we have asked for with your application form. Use the checklist to help you (see 3.4. *Checklist*).

Remember we need copies, not the originals.

3 Send us your application by courier or email

There are two options for you to send your application:

1. Send your application by email, attaching the scanned documents.
The application form has information about the requirements for electronic copies.
2. Use a courier to send us your completed application forms and supporting documents.

The addresses are on the application form.

4 Confirmation and/or request sent

We will send you an email or letter to confirm that we have received your application and advise you of any documents we need from you before we can assess your application.

We must receive your payment before we can finalise your application.

4. When and how to apply (continued)

5 Assessment and payment of application fee

Once you have sent us all the documents we need, we will assess your application and make a decision. This will usually take 20 working days (about a month) from the time we let you know that we have received your application.

We will send you an invoice with your reference number and information on how to pay the application fee once we begin the assessment. Please note we cannot release your certificate unless payment has been received.

6 Issue endorsement or certificate of proficiency

We will send you:

- your endorsed certificate or certificate of proficiency, if your application has been successful, or
- a letter or email explaining why your application was unsuccessful.

4. When and how to apply (continued)

4.4 Checklist

Use this checklist to make sure that you have everything you need for your application.

Check that your documents are complete and have been signed, dated and sighted as required.

- Seafarer certificate application form*
- Your original maritime certificate the tanker endorsement will be applied to
(if applicable – not required if you are applying for an ancillary certificate of proficiency)
- Evidence of your basic tanker training endorsement or tanker certificate of proficiency
(for Advanced Tanker only)
- Evidence of your sea service
- Copies of your ancillary certificates
- Evidence of your approved training
 - Required for Advanced Tanker Course
 - Required for Basic Tanker Course if choosing the training only option

5. Contact us for help

If you need more information about the requirements for your application, visit the Seafarer Certification section of our website.

maritimenz.govt.nz/seafarers

If you can't find the information you need, send us an email.

seafarers@maritimenz.govt.nz

Tell us what you need help with and remember to include your contact details (email address and phone numbers).

Alternatively, you can phone us toll free on 0508 SEACERT (0508 732 237).