

Applications made to Maritime NZ under the Submarine Cables and Pipelines Protection Act 1996 (SCAPPA)

Last updated: November 2021

This document is uncontrolled if printed. Please refer to the Maritime New Zealand website for the latest version.

About this form

This form covers three separate types of application under SCAPPA that are made to Maritime NZ.

While it is not mandatory to make these applications using this form, Maritime NZ recommends that you do so, as it will assist in providing all of the information we require to make a decision.

You may use this form to:

- Apply to be appointed as a protection officer under SCAPPA Section 16; or
- Apply for an exemption to an 'Order in Council Protected Area declaration' made under SCAPPA Section 12 in respect of a specified ship or class of ships; or
- Apply to have equipment of any kind be approved as approved maritime surveillance equipment under SCAPPA Section 35.

All applicants should complete the 'Personal Details' section. Please only complete the other sections of the form relevant to the application type you are making. Mark blank sections with 'N/A' (not applicable).

Please ensure that all necessary information in the relevant personal details and application type sections are completed, and that no information is missing. If you require more space, you may attach additional pages when submitting this form.

Please ensure you have [read the guidelines](#) associated with submarine cables and SCAPPA before completing this application.

1. Personal Details

All applicants should complete this section.

Complete all of these fields

Title (Specify)

Surname

Given name(s)

First & any middle names

Date of Birth

DD / MM / YYYY

Home phone

E.g. +64 1 234-5678

Mobile phone

E.g. +64 1 234-5678

Fax number

E.g. +64 1 234-5678

Email address

Postal address

City

Country

Postcode

Preferred means of
contact

Email

Post

Phone

Fax

(tick only one)

By signing below, you confirm that all information contained in or supplied in conjunction with this application is true and correct, to the best of your knowledge.

Signature -

Date signed

DD / MM / YYYY

2. Application to be appointed a Cable Protection Officer

Only complete this section if you are applying to be appointed as a Cable Protection Officer under SCAPPA Section 16.

Demonstrated competence of the applicant

List maritime qualifications and competencies held:

- E.g. formal maritime qualifications; maritime roles/positions held.

List protection officer competencies/training:

- E.g. experience and competence in monitoring and enforcing legislation (incl. maritime legislation); as well as your understanding of the powers of protection officers.

Explain your knowledge of and experience with the Submarine Cables and Pipelines Protection Act, if any:

Attach a full copy of your Curriculum Vitae (CV). This should list all your professional qualifications and training, as well as each company you have worked for, position held, period of employment and responsibilities.

You should also attach any other supporting information you want considered that demonstrates completion of training/measurement of your performance against a documented standard – for example, a letter of reference from your employer that refers to the successful completion of a Cable Protection Officer training programme.

3. Application for an Order in Council to not apply to specified ships in a protected area

Only complete this section if you are applying for an exemption to an Order in Council Protected Area declaration made under SCAPPA Section 12, in respect of a specified ship or class of ships.

Applicant name

Name & location of protected area

NOTE: an exemption to an Order in Council made under SCAPPA Section 12 with respect to a protected area is unlikely to be approved unless permission has been granted by the owners of the submarine cables in that protected area.

Any application should include a copy of a written agreement between the applicant/s and the cable owners. By making this application you are confirming you will comply with the terms of the agreement between yourself and the cable owners.

Details of the vessel(s)/class that you are applying for the Order in Council not to apply to:

- Include details of the vessel(s) anchor type/weight

Detail what activity/event is to take place in the protected area, and likely duration of that activity (i.e. how long the exemption is being sought for):

Detail the likely impacts of the proposed activity, and how any associated risks to the cable(s) will be managed

Details of agreement (if any) with the owners of the submarine cables in the protected area; as well as any conditions

[Redacted area]

Are there any other parties likely to be affected if an exemption to the Order in Council was to be granted?

[Redacted area]

- List the parties, outline what consultation was undertaken with them, and the results of the consultation

[Redacted area]

Is there any other information you want to provide?

[Redacted area]

- Detail here. Attach any relevant supporting documentation with this application

[Redacted area]

4. Application to have equipment approved for use as marine surveillance equipment

Only complete this section if you are applying to have equipment approved for use as maritime surveillance equipment under SCAPPA Section 35.

Applicant name

Details of the equipment

- Full description of the equipment – Category (e.g “Camera”), manufacturer’s name, model/type, serial number or other unique identifier, etc.

Detail any changes made to the equipment since manufacture

- E.g. new hard drive added – detail of the new drive: description of type, (HDD/SSD/etc) make, model, serial number etc.

Detail intended use and how the equipment is fit-for-purpose

- E.g. camera for taking photos; fit for use in marine environment; can record presence or position of ship & include date/time/location of picture, etc.

Details of vessel where equipment will be installed

- Description of vessel (ship/helicopter/etc), Vessel name, vessel registration number, etc.

Detail area of intended equipment use

[Redacted area]

- E.g. "Protection Area 7" / "Cook Strait" etc.

[Redacted area]

Is there any other supporting evidence or information you wish to provide? List it below, and include as an attachment with this application.

- E.g. a technical specification document from the manufacturer of the equipment; whether this is an application for a replacement of identical equipment (with different serial number) previously approved, etc.

[Redacted area]

[Redacted area]

[Redacted area]

[Redacted area]

[Redacted area]

6. Where to send your form

Send your completed form and the other documents required to Maritime NZ by email, courier or post.

If your application is incomplete or missing information we will need to request further information, documentation or evidence from you, which will delay a decision on your application

Sending your application by email is preferred. Remember to complete all of the required information and sign the form before scanning and attaching to the email, along with any other supporting documents.

Make sure the scanned copies of your documents are legible and of a good quality.

There are no fees payable for consideration of any of the application types included in this form.

Email your application to:

Internationalshipping@maritimenz.govt.nz

Or

Courier your application to:

Maritime Systems Assurance Team
re: SCAPPA Application
Maritime New Zealand
PO Box 25620
Wellington 6140
NEW ZEALAND

Or

Post your application to:

Maritime Systems Assurance Team
re: SCAPPA Application
Maritime New Zealand
PO Box 25620
Wellington 6140
NEW ZEALAND

7. Contact us for help

If you need more information about the requirements for your application, email:

internationalshipping@maritimenz.govt.nz

Tell us what you need help with and remember to include your contact details (email address and phone numbers).

8. Privacy

Personal information collected in this form will be used for the purpose of assessing your application. Maritime NZ will not disclose personal information other than when permitted or required by law to do so.

If you wish to access or correct personal information Maritime NZ holds about you, please contact the Privacy Officer at PO Box 25620, Wellington 6140, or phone (04) 473 0111.