

International Voyage Certificate Application Form (Pleasure craft)

This application form is required for the purposes of Section 21 of the Maritime Transport Act 1994

To complete this application you will need to download the guidance.

Upon submission of this form, you will receive confirmation from the assessor who will be in contact to arrange the payment of the fee (\$490 inclusive of GST). Following payment they will then discuss your application or arrange a visit to your vessel.

1. Applicant's details - must be the skipper

Q1. Contact details (Skipper)

Given name(s):

Surname:

Mobile:

Alternative Phone:

Postal Address:

City:

Postcode:

Country:

Email:

Q2. Preferred form of contact (*tick one only*).

Email

Phone

Q3: Full name of the vessel owner (s)*:

*Include all current owners

2. Vessel Details

Q4: Has your vessel been offshore previously:

Yes

No

Don't know

Q5: Vessel Name:

Q6: Part B Registration number:

Q7: Identification number/Sail number:

Q8: Design and type of vessel:

Q9: Length overall:

Q10: Draft:

Q11: Beam:

Q12: Displacement:

Q13: Year built:

Q14: Engine size and type:

Q15: Fuel type and quantity:

Q16: Primary means of propulsion and secondary sources:

3. Voyage Details

Q17: Proposed Departure

Include a copy of your voyage plan

Estimated departure date:

Estimated arrival date:

Departure port:

Arrival port:

4. Identification for communication equipment on board

Q18: Vessel call sign:

Q19: EPIRB Registration number:

Q20: What is the MMSI number if applicable:

Q21: Your sat phone number if applicable:

5. Crew

Please check the guidance for what is needed and recommended around relevant crew experience and certificates, and for how information you provide about other people may be used.

Where you are providing information about another person you need to check that they understand what information has been collected, how it may be used, and that they have given you permission to share their information with Maritime New Zealand.

Q22: List everyone on board (full legal names) and include the ages for those under 16

Full Name	Age for those under 16

Q23: Describe the skipper's oceanic experience or attach a copy of the certificate RYA Yachtmaster (Ocean) or IYT Ocean Certificate if applicable

Certificate attached? Yes No

Q24: Describe the experience of those on board the boat or attach copy/copies of certificates for crew members if applicable

Certificate(s) attached? Yes No

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Q25: Name the crew who have their advanced sea survival training and attach copies of their certificates:

Q26: Name the crew who have first aid training and attach copies of their certificates/experience:

Crew Pre departure drills

Q26: Have you and all the crew completed ALL DRILLS on your pre-departure drill checklist? Yes No

If **yes** attach a copy of the crew pre-departure drill checklist. Note you will be required to submit a completed pre-departure drill checklist before the International Voyage Certificate is issued. This checklist can be submitted after your vessel and safety equipment adequacy assessment.

6. Document checklist

Check that you have provided the following to Maritime New Zealand:

Voyage plan

Certificates as indicated in questions 23-25

Crew pre departure drill checklist if completed.

7. Applicant Declaration

Declaration

This declaration needs to be signed and dated by you as the skipper/applicant

I declare that to the best of my knowledge and belief, the statements made and the information I have supplied for this application for an *International Voyage Certificate* (including this application form and other documents submitted) are true, complete and correct. Should any of the information about my application change, I will notify Maritime New Zealand ahead of that change.

I understand that providing fraudulent, misleading or false information to Maritime New Zealand is an offence under section 406 of the Maritime Transport Act 1994.

I authorise the collection by the Director of Maritime New Zealand or his/her delegate (hereinafter referred to as “the Director”) from, and the disclosure to the Director by, any person, organisation or government department of any details of my knowledge and compliance with transport safety regulatory requirements.

I authorise the Director to use, and disclose, the information obtained about me for any purpose under the Maritime Transport Act 1994, or other such purpose permitted by law.

I declare that where any information I have provided with this application is about another person, the individual concerned has authorised me to provide this information to Maritime NZ for the purposes of this application.

I understand that the skipper and all of the crew must complete the pre-departure drills relevant to your vessel and I must submit a completed Pre-departure Drill Checklist to Maritime NZ before the *International Voyage Certificate* will be issued.

I understand that I am required to comply, and ensure the vessel complies, with relevant maritime rules and marine protection rules and other legislation relevant to my voyage.

Applicant Name:

Date:

Signature:

Privacy Statement

The personal information provided for this application will be used to assess your application and to establish competency and preparedness of the skipper and crew for undertaking the specific overseas voyage, and to enable a more effective emergency response in the event of an issue at sea. The information may be passed to NZ Customs for clearance purposes and to other government agencies or responders assisting in the event of an emergency response.

<https://www.maritimenz.govt.nz/public/contact-us/privacy/>

8. Submission and Payment

Please email this completed form to RecreationalInternationalVoyage@maritimenz.govt.nz and someone will be in touch to give you the payment details.